



**Ottawa Sports Car Club  
2021 Annual General Meeting  
November 26, 2021**

**Agenda**

1. Call to Order and Welcome
2. Approval of the Agenda
3. Introduction of the 2021 Board of Directors and Executive
4. Approval of the November 13, 2020 AGM Minutes – Attachment #1
5. Director's Reports
  - a. President
  - b. Vice President
  - c. Membership
  - d. Treasurer
  - e. Rally
  - f. Marketing
  - g. Karting
  - h. Past President
6. Old Business
7. Motion to Ratify the Actions of the 2021 OSCC Board of Directors.
8. New Business
9. Nominating Committee and Elections
10. Final Comments and Adjournment

## **Attachment #1**

### **2020 Annual General Meeting November 13, 2020**

#### **Unapproved Minutes**

##### **1. Call to Order and Welcome**

Richard called the meeting to order at 7:05pm and welcomed all.

##### **2. Approval of the Agenda**

Approved – unanimous

##### **3. Introduction of the 2020 Board of Directors and Executive**

Richard introduced the OSCC's 2020 Board of Directors and Executive.

President – Richard Muise

Vice President / Membership Chair – Dale Pasternak

Treasurer – Laura Rance

Secretary – Peter Cartwright

Director – Pat Irwin

Director / Karting Chair – Paul Swinwood

Director – Ralph Thorhauge

Director – Alex Zeller

Past President – Terry Dale

Rally Chair – Jean MacGillivray

Marketing Chair – Sam Mandia

##### **4. Approval of the November 8, 2019 AGM Minutes - Attachment #1**

Motion – Richard Muise

Seconder – Laura Rance

Approved – unanimous

##### **5. Director's Reports**

###### **a. President**

Richard provided a review of the club's 2020 activities, which started in January with various face-to-face meetings and events and then adapted to the disruptions caused by the Covid pandemic.

The most notable disruptions included the cancellation of the spring test and tune at the Calabogie Motorsport Park. All rally related events/activities were also canceled throughout the year. As well, plans to hold "Operation Motorsport", an event to introduce motor sports to military veterans, was postponed for 2020.

Notwithstanding the impact of these disruptions the club was actively involved in the following:

- Hosting the first speaker's series event in January.
- Communicating with CASC-OR regarding the club's needs and expectations of the new ASN Canada, which was approved in early 2020 by the FIA.
- Supporting and promoting kart racing activities with the Quyon and Lombardi race organizers. Activities included but were not limited to the club issuing competition licenses. Currently 20 OSCC members are involved with karting.
- Arranging on-line Executive meetings and on-line membership events;
- OSCC members continued to participate in the Calabogie Challenge series as competitors and race officials.

A priority for 2021 will be the updating of the club's web site along with continued improvements to membership communication.

It was also noted that the OSCC has contracted with Greasy Fix Media to create an awareness/marketing video, which will be available for viewing in 2021.

Considering the impact that the Covid pandemic had on the local 2020 motor sport scene, the club was able to successfully pivot, which resulted in a positive second half to the year.

#### **b. Vice President/Membership**

Richard Muise delivered the report on behalf of Dale Pasternak and thanked him for his contributions to the club in 2020.

In his report, Dale expressed that the OSCC's Executive had great plans for 2020; however due to the COVID-19 pandemic it became evident that those plans would quickly fall by the wayside and the club would have to adapt. The Executive therefore decided to focus on two main areas. The first was to develop new 2020 activities such as providing more on-line activities for its members and supporting the revitalization of local karting activities. The second was to start building for 2021.

Despite all the upheaval one thing that did not change was the club's membership numbers, which remained strong and exceeded the 2019 numbers. The club added many new members due to the creation of a Karting division within the OSCC.

The outlook is bright for the OSCC and Dale expressed his confidence that the club's membership base will continue to grow and remain strong. The OSCC

members are passionate about the sport and that passion is what will continue to drive the club's growth.

In closing Dale expressed that he is proud to be part of the 2021 Board and he looks forward to working with the new Board.

**c. Treasurer**

Laura provided an overview of her roles and responsibilities as the club's Treasurer.

She also indicated the net revenue achieved in 2020 was the second highest amount in the club's history, and that the club's finances were stable. A summary of the club's financial position will be posted to the OSCC web site. As well a copy is found in **Attachment #2** of the AGM minutes.

**d. Rally**

Richard Muise provided the rally report on behalf of Jean MacGillivray.

The rally year started off with the CARS AGM, which was held in Ottawa for the first time. The OSCC was well represented, with Richard Muise carrying the club vote.

The first event of the 2020 Canadian Rally Championship, the Rallye Perce Neige-Maniwaki, was successfully run on February 1<sup>st</sup>.

Ferdinand Trauttmansdorff, who has experience in both seats of a rally car, ushered in the club's new Speaker Series on February 25<sup>th</sup> with an entertaining presentation at the Tifosi.

The club was also busy in early 2020 preparing for the Lanark Highlands Tour. Darryl Malone and Jim Morrow were also busy organizing the OSCC's foray into rally sprint. This event, which was to be the second of three in the rally sprint series, was scheduled to occur on September 19<sup>th</sup>.

Unfortunately, with the advent of the COVID-19 pandemic we witnessed the cancellation of the Lanark Highlands Tour, the planned rally sprint series, and other local, regional and national rally events throughout Canada. As a result of the cancellation of events the OSCC Executive decided not to award a Rally Person of the Year trophy; however sincere thanks go out to Ferd, Darryl and Jim for their respective efforts in 2020.

During the balance of the year, Jean represented the OSCC at seven virtual RSO meetings, including its AGM. Updates on rally activities were provided in the club's monthly newsletter.

Looking to 2021, the preparation work that was conducted to date for the Lanark Highlands Tour and the rally sprint means the club will not be starting its planning from scratch.

In closing, Jean indicated that in early 2021 she would like to start to transition her Rally Chair responsibilities to others who have an interest and experience in rallying. She also provided her sincere thanks and appreciation to all that have been involved with the club's rally activities.

**e. Marketing**

Sam extended his appreciation about the public relations and marketing support provided by Terry Dale.

Sam also provided a summary of the club's inventory of swag (caps, t-shirts, etc.).

He also confirmed that in 2020 the club donated a portion of its swag in appreciation to Calabogie workers.

**f. Karting**

Paul Swinwood elaborated on the karting related activities, which the OSCC initiated in 2020.

In early 2020, discussions commenced between the OSCC Executive and the operators of Le Circuit Quyon and NR Kart regarding the establishment of a local championship series at races at Le Circuit Quyon and the former Lombardy track. The discussions resulted in the OSCC Executive agreeing to support these efforts and appointed Paul Swinwood as the club's Karting Chair.

Through Paul's efforts the club assembled and posted on the OSCC website all karting related documents. Paul also clarified the karting relationships between Ontario and Quebec clubs, tracks and organizers, as well as the technical specifications to be used. The club also commenced issuing competition licenses to OSCC members, which are recognized anywhere in Ontario as well as at Le Circuit Quyon. The last point significantly contributed to an increase in new members to the OSCC.

Paul was pleased to report that the OSCC's efforts contributed to successful seasons at both Le Circuit Quyon and Lombardy, and congratulated the operators of these venues and events.

Paul also reiterated the previous comments regarding the future of the local karting scene; it's potential for introducing new people to motor sports at the grass route level, and its positive role in expanding the OSCC's membership.

**g. Past President**

Terry Dale also spoke of the challenges that club faced in 2020 due to the Covid pandemic. Notwithstanding such challenges he is confident that club will remain strong, noting the resurgence of local karting activities, which will serve the club well moving forward.

He also referenced the strength and commitment of the membership base, which is appreciated and essential for the club's growth.

**6. Old Business**

None

**7. Motion to Ratify the Actions of the 2020 OSCC Board of Directors.**

Motion – Richard Muise  
Second – Paul Swinwood  
Approved – unanimous

**8. New Business**

None

**9. Nominating Committee and Elections – 2021 Board and Executive**

The OSCC Nominating Committee, which consisted of Terry Dale and Bob Pasternak, reported there was a good response from members wishing to be nominated for the 2021 Board and Executive. In total seven (7) members put forward their names.

**a. Standing for Election/Re-Election**

President – Richard Muise  
Vice President – Dale Pasternak  
Treasurer – Laura Rance  
Secretary – Peter Cartwright  
Director – Kimm MacKenzie  
Director – Terry McGonigal  
Director – Mike Nilson  
Director – Bill Olders  
Director – Paul Swinwood  
Director – Ralph Thorhauge  
Director – Ron Woltman

On line voting was successfully used for the first time. Forty-four (44) members participated in the voting, which was the best participation rate in years.

**b. 2021 Election Results**

Based on the results of the on line voting, the Nominating Committee was pleased to confirm the 2021 Board and Executive.

President – Richard Muise  
Vice President / Membership Chair / Social Media Chair – Dale Pasternak  
Treasurer – Laura Rance  
Secretary – Peter Cartwright  
Director – Kimm MacKenzie  
Director – Paul Swinwood  
Director – Ralph Thorhauge  
Director – Ron Woltman  
Rally Chair – Jeannie MacGillivray  
Competition Chair – open  
Marketing Chair – Sam Mandia  
Past President – Terry Dale

Thanks and appreciations were extended all who provided their names for consideration and to the outgoing Board members Pat Irwin and Alex Zeller.

#### **10. 2020 Year End Awards**

The OSCC Board of Directors was pleased to announce the following 2020 award winners.

Rookie Competitor of the Year – Peyton Green  
Karting Person of the Year – Darren Mallette  
Limbrick/Billings Formula Libre Driver of the Year – Lew MacKenzie  
Competitor of the Year – Harry Steenbakkers  
Worker of the Year – Nicki Lachapelle  
Official of the Year – Ted Rance  
Instructor of the Year – James Bergeron  
President's Technical Excellence Award – Sean McConomy  
Certificate of Appreciation – Che Smith & Wil Stakenburg

#### **11. Final Comments/Adjournment**

In closing, the President was commended by various Board and Executive members for his dedication and involvement with the club throughout 2020.

The meeting was adjourned at 8:55 pm.

## **Attachment # 1**

### **Notes from the Annual General Meeting November 8, 2019 7:00pm**

#### **Nominating Committee**

Ron Woltman

Dale Pasternak (resigned to stand as Vice President)

#### **Secretary**

Laura Rance

The meeting was brought to order at 7:00pm. Bob Pasternak confirmed that there was a quorum. Ron asked whether there were any nominations from the floor and there were none.

All those running for positions were acclaimed:

Richard Muise - President

Dale Pasternak - Vice President

Pat Irwin - Director

Paul Swinwood - Director

Alex Zeller - Director

Ralph Thorhauge - Director

Each candidate spoke for a couple of minutes about their reasons for running and their goals:

#### **Directors**

Alex Zeller spoke about his involvement within the culture and environment of motor sports for the better part of 39 years. He has experience in the directorship at MCO. He also races a Formula 1600 and is looking forward to supporting the club.

Ralph Thorhauge said that since joining the OSCC he has re-established many friendships found through motor sports. He added he was happy to be here and wants to stand as a representative on the Board of Directors. Ralph stated that he wished to work on moving things along and to continue in what we do well and to work towards revitalizing the club. He highlighted that the club has many benefits - experience, history, knowledge, passion for motor sports and a desire to pass the knowledge on.



Ron read statements from Pat Irwin and Paul Swinwood who were both directors in 2019 but couldn't be at the AGM.

Pat said that he wished to undertake a role as the Club's representative in the CMP GT/PT Challenge and also offered to contribute where he could.

Paul Swinwood messaged that he hopes to be able to support some of our online and outreach functions in 2020 and that he plans to work to support the active local board of OSCC in getting the message out about whom we are, and why you should be a member.

### **Vice President**

Dale Pasternak - Bob Pasternak spoke on Dales behalf and said that he has many years of background in motor sports. He added that Dale has some good ideas and visions and is keen to work on them. He'd also like to make a special effort to get younger people into the club, and wants to work on more club activities and competition events.

### **President**

Richard Muise is excited about continuing as President in 2020. Over the last 3 years the club has matured and in 2019 there was an increase in activities. He is hopeful that new ideas coming from the executive will be successful. He added that the club is more than just a place to get a license. Finding out what people need and trying to meet those needs is his goal.

For information, Ron stated that Laura Rance has agreed to continue as treasurer but is stepping down as secretary. Sam Mandia is staying on as marketing, public relations and merchandise. Jeannie MacGillivray is continuing in the rally role. Ron is stepping down as membership chair and Dale has also agreed to take on that function as well as VP.

Ron then moved to conclude the AGM and acclamation of the Board of Directors and Terry Dale and Jim Morrow seconded the motion.

### **Reports**

#### **Presidents Report**

Richard credited Steve Rocque, Pat Irwin and others with bringing in new activities, starting off with a karting night at TopKart in Gatineau and followed up with a cruise night to Rideau Carleton Raceway. Then there was a social event at the Kyle Nash weekend at Calabogie this year where a number of our members were racing and/or participating as officials. He added that we also started getting back into a regular social gathering at St. Louis Bar & Grill

on Clyde Avenue which is scheduled every two months. The website was revised and a lot of effort put into content that people are going to need to know about going racing, rallying or volunteering, for example. A newsletter was started to let members know what the Club and Board is doing for them. Richard reiterated that what we want to do for the coming year is to build on that momentum, and that the Club is about people who share enthusiasm for automobiles and motorsports in general and how can we meet the needs of folks in the Ottawa area and the national capital region who want a place to go to spend time with like minded people.

### **Vice Presidents Report**

Richard couldn't say enough about what Dale brought to the club in 2019. He added that Dale put a lot of effort into production of the headers and images in the newsletters and on the website as well as the recognition awards. And he is looking forward to working with him in 2020. Ron added that Dale has some great ideas in terms of communications and increasing membership.

### **Membership**

Ron reported we reached 111 this year. He noted that there were 74 expired members and that emails had been sent to tap them into re-joining. He indicated that might improve with Dales input.

### **Treasurer's Report**

Laura joked that the Club is at no risk of losing its non-profit status. The club managed to stay in the black for the last 3 years with membership fees, sponsorship donations and auctions. The current balance is \$7,000 (not including expenses and income from the banquet). The financial statement will be included with the AGM notes and posted on the website.

### **Rally**

Jeannie started by telling the group a bit about the rally people in the club. They have been drivers, co-driver, stewards, licensed radio amateurs, event organizers (national and regional), technical experts, course-car drivers and CARS record holders and she is proud to consider them her friends. One of those people is Darryl Malone. He is the Vice President of CARS, which is our national organization, and he has organized the next CARS AGM in Ottawa. Darryl has co-organized a new rally sprint series and he's got a lot of good ideas. Another person, who joined the club this year is Canadian rally driving legend, Walter Boyce.

The Lanark Highlands Tour, a navigational rally that was planned for 2019 was postponed due to Jeannie's health but this week Jim and Jeannie finalized the route on the most beautiful roads in Lanark and the event is planned for the end of May 2020. She asked the members to please come out and help support this effort. She added that she supports other events - the Lanark Highlands Forest Rally and Tall Pines in a couple of weeks.

Jeannie summed up by saying she would do her best to promote the club, to support new initiatives and to welcome new members to the fold. And she ended by giving a heartfelt thank you to the club for supporting her this year.

### **Marketing**

Sam listed various items in inventory - caps, t-shirts, golf shirts, posters, banners, etc. and added he had business cards and brochures that members were welcome to hand out to promote the Club.

### **Past President**

Terry reiterated that the foundation of the club is 'of, by and for the members'. He added that going into it's 4th season he's proud to be a member and is looking forward to great things ahead. He also described the club as an 'enabler' and encouraged members to come and see someone to make things happen.

The AGM and reports concluded at 7:30pm.

## Attachment # 2

OSCC Income/Expenses as of 13 Nov 20			
Activity	Income	Expenses	Net
<b>Club Fees</b>	\$0.00	-\$1,804.00	-\$1,804.00
<b>Donations</b>			
Donation	\$2,000.00		
Donation from Paul Subject	\$100.00	-\$3.20	
<b>Donations</b>	<b>\$0.00</b>	<b>-\$250.00</b>	<b>-\$250.00</b>
<b>Decals/Crests</b>			
Sam Mandia		-\$113.00	
Sam Mandia		-\$361.60	
		<b>-\$113.00</b>	
<b>Total Cost</b>	<b>\$0.00</b>	<b>-\$587.60</b>	
<b>Income from Decals</b>			
Exec Mtg	\$10.00	-\$1.00	
<b>Social Mtg</b>	<b>\$3.00</b>		
<b>Total Income from Decals</b>	<b>\$13.00</b>	<b>-\$1.00</b>	
<b>Total Decals/Crests</b>	<b>\$32.00</b>	<b>-\$1.32</b>	<b>\$30.68</b>
<b>Total Flyers/Posters/Business Cards/Membership Cards</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Club Equipment</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Golf Shirts/T-shirts/ball caps</b>	<b>\$155.00</b>	<b>-\$2.68</b>	<b>\$152.32</b>
<b>Karting</b>	<b>\$960.00</b>	<b>-\$121.22</b>	<b>\$838.78</b>
<b>Social - Kyle Nash Weekend</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Banquet/AGM</b>	<b>\$0.00</b>	<b>-\$252.90</b>	<b>-\$252.90</b>
<b>TSD Rally</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Club Administration</b>			
Mileage for Terry to attend President's Mtg		-\$68.55	
<b>Club Administration</b>	<b>\$0.00</b>	<b>-\$350.49</b>	<b>-\$350.49</b>
<b>Total Membership</b>	<b>\$4,204.12</b>	<b>-\$4.00</b>	<b>\$4,200.12</b>
<b>Auctions</b>			
<b>OSCC Mtg Auction</b>	<b>\$2,101.50</b>	<b>-\$2.62</b>	
<b>OSCC Mtg Auction</b>	<b>\$95.00</b>	<b>-\$2.48</b>	
<b>Auction Income</b>	<b>\$627.00</b>	<b>-\$15.10</b>	<b>\$611.90</b>
<b>Bank Fees</b>			
Monthly Acct Fee		-\$2.00	
E-Transfer Fee		-\$0.50	
E-Transfer Fee		-\$1.00	
E-Transfer Fee		-\$1.00	
Monthly Acct Fee - personal acct		-\$3.96	
Paypal Deposit		\$0.12	
Monthly Acct Fee - business acct		-\$1.76	
Paypal Deposit		\$0.12	
E-Transfer Fee		-\$1.50	

Monthly Acct Fee		-\$4.95	
E-Transfer Fee		-\$1.50	
E-Transfer Fee		-\$1.50	
<b>Total Bank Fees</b>	<b>\$0.00</b>	<b>-\$61.50</b>	<b>-\$61.50</b>
<b>Income/Expenses from 2020</b>	<b>\$5,978.12</b>	<b>-\$2,863.21</b>	<b>\$3,114.91</b>
<b>2017 Income/Expenses</b>	<b>\$10,089.50</b>	<b>-\$5,697.98</b>	<b>\$4,391.52</b>
<b>2018 Income/Expenses</b>	<b>\$9,658.60</b>	<b>-\$8,637.11</b>	<b>\$1,021.49</b>
<b>2019 Income/Expenses</b>	<b>\$6,872.62</b>	<b>-\$6,384.75</b>	<b>\$487.87</b>
<b>Overall Total</b>	<b>\$32,598.84</b>	<b>-\$23,583.05</b>	<b>\$9,015.79</b>